

**Ptarmigan West Metropolitan District No. 1-3
Design Review Request**

Submit to:

Advance HOA Management, Inc.
P.O. Box 370390 | Denver, CO 80237
clientservices@advancehoa.com (preferred method)
303-495-5895 fax

PLEASE PROVIDE ALL THE FOLLOWING ITEMS WITH THIS COMPLETED APPLICATION:

DETAILED DRAWING TO SCALE SHOWING PLACEMENT, MATERIALS & DIMENSIONS OF ALL ITEMS TO BE INSTALLED. Incomplete submissions will not be reviewed and will delay the approval of your application.

Note that it may take up to 45 days for your application to be processed and approved. **

Name: _____

Address: _____

Email: _____

Home #: _____ Cell # _____

Painting Landscaping Deck/Patio/Slab Fencing

Other: _____

Completion Date: _____

Description of Improvement. Include diagram, picture, colors, drawing, brochure, types of materials, dimensions or other information that will be helpful to understanding your request.

I understand that approval of the District is required in advance to proceed. I also understand that the approval does not constitute approval of the local City/County building departments and that a Building Permit may be required. I agree to complete all proposed improvements promptly after receiving approval. I understand that any change in drainage and elevation must not negatively impact neighboring properties. I understand that any change in drainage and elevation may affect builder warranties and are not the responsibility of the District and must contact the builder directly for verification.

Date: _____ Signature: _____

** Approval time period can vary depending on your community. Please refer to your Governing Documents.

